



# राजपत्र, हिमाचल प्रदेश (असाधारण)

हिमाचल प्रदेश राज्यशासन द्वारा प्रकाशित

जिमला, बुधवार, २ दिसम्बर, १९९२/११ अग्रहायण, १९१४

हिमाचल प्रदेश सरकार

## HIGH COURT OF HIMACHAL PRADESH (RECRUITMENT, CONDITIONS OF SERVICE AND CONDUCT) RULES, 1992

*Citation of Authority.*—The Chief Justice of the High Court of Himachal Pradesh, in exercise of the powers conferred under Article 229 of the Constitution of India and all other powers enabling him in this behalf, is pleased to make the following rules regulating the appointment, conditions of service and conduct of officers and servants of the High Court except so far as they relate to salaries, allowances, leave and pension.

### PART-I

1. *Short title, application and commencement.*—(1) These rules shall be called “The High Court of Himachal Pradesh (Recruitment, Conditions of Service and Conduct) Rules, 1992”.

2. (a) These rules shall come into force with immediate effect.

2. (b) These rules shall apply to all Officers and Court Servants appointed to various posts before, on or after the coming into force of these rules :

Provided that the appointments of Officers and servants made before the commencement of these Rules shall be deemed to have been made under these rules and shall not be adversely affected thereby.

3. In these rules, unless the context otherwise requires, —

- (a) "An Officer in Class I, Class II, Class III or Class IV" means an officer holding a post in Class I, Class II, Class III and Class IV as shown in the first Schedule;
- (b) "Chief Justice" means the Chief Justice of the High Court of Himachal Pradesh and includes any Judge appointed by the President under Article 223 to perform the duties of the Chief Justice;
- (c) "Constitution" means the Constitution of India;
- (d) "Court" means the High Court of Himachal Pradesh;
- (e) "Competitive Examination" means the examination in such papers, other practical tests like typing, Stenography etc. and *viva voce* test or other tests as may be prescribed by the Chief Justice from time to time for different posts;
- (f) "Department of Finance" means the Department of Finance of the Government of Himachal Pradesh;
- (g) "Deputation" means either the temporary loan by an outside authority of the services of one of its officers/servants to the Court or the temporary loan by the Court of the services of an officer/servant of the Court to any outside authority;
- (h) "Disciplinary Authority" in relation to imposition of a penalty on an officer/court servant means the authority competent under these rules to impose on him that penalty;
- (i) "Governor" means the Governor of Himachal Pradesh;
- (j) "Officer of the Court" means an officer of the High Court and "Court Servant" means an official appointed to, or borne on the cadre of the staff of the High Court shown in the First Schedule as amended from time to time;
- (k) "Post" means a post in the High Court of Himachal Pradesh, and a post shall be deemed to be a post in Class I, Class II, Class III and Class IV, as specified in the First Schedule;
- (l) "Promotion" means promotion to a post or class of posts based on seniority subject to rejection of unfit.
- (m) "Recognised University" means any University incorporated by Law in India, or other University which is declared by the Chief Justice to be a recognised University, for the purpose of these rules;
- (n) "Registrar" means the Registrar of the High Court of Himachal Pradesh;
- (o) "Selection" means promotion to a post or class of posts by selection based on merit, with due regard to seniority;
- (p) "Schedule" means a Schedule to these rules;
- (q) "Scheduled Caste" and "Scheduled Tribes" shall have the meaning given to these expressions by Article 341 and 342 of the Constitution respectively;
- (r) "Service" means regular service in the High Court, and shall include service rendered before the defunct Court of the Judicial Commissioner of Himachal Pradesh the Himachal Bench of the Delhi High Court and the Courts subordinate to the High Court of Himachal Pradesh.

## PART-II

4. *General*.—The establishment of the High Court shall consist of the posts specified in Schedule I to these Rules as modified from time to time by the Chief Justice.

5. *Eligibility*.—(i) A candidate for appointment to any post on the establishment of the High Court must be :—

- (a) A citizen of India; or

- (b) A subject of Nepal; or
- (c) A subject of Bhutan; or
- (d) A Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India; or
- (e) A person of Indian origin, who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

(ii) A candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government.

**6. Polygamy.**—No person,—

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who having a spouse living has entered into or contracted a marriage with any person shall be eligible for appointment as officer or servant of the High Court. Provided that the Chief Justice may, if satisfied that such marriage is permissible under personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

**7. Method of Recruitment.**—Recruitment to a post or class of posts may be made by one or more of the following methods, namely :—

- (a) By promotion of a Court servant on the basis of seniority-cum-merit or on the basis of merit-cum-seniority as provided in the Second Schedule. When promotion is on the latter basis the selection will be, in the discretion of the Chief Justice either on the basis of his service record or on the basis of oral and/or written examination as may be prescribed from time to time by the Chief Justice.

Where the Chief Justice considers it appropriate, a Departmental Promotion Committee may be constituted by him for making its recommendation for the purposes of such selection.

- (b) By direct recruitment on the basis of competitive examination as may be prescribed by the Chief Justice from time to time.
- (c) By transfer or deputation of a person serving outside the court either in connection with the affairs of the State of Himachal Pradesh or Union of India or serving in any Corporation/Public Sector Undertaking/autonomous body under the control of either Government of Himachal Pradesh or the Union of India or attached to the courts subordinate to the High Court or serving in any High Court in the Union or attached to courts Subordinate thereto. This will be notwithstanding the provisions made in the second schedule.

**Note-1.**—Where the posts are required to be filled in partly by promotion and partly by direct recruitment, the recruitment shall be made in accordance with the roster maintained for the post(s) or class of post(s) under these rules. In case required number of suitable candidates are not available to fill up all posts in each category the shortfall shall be made good in the manner as may be prescribed by the Chief Justice.

*Note-2.*—The notice inviting applications for direct recruitment shall be published as follows:—

- (a) By affixation on the Notice Boards of High Court and Courts subordinate thereto,
- (b) By sending notice to the Government departments in the State of Himachal Pradesh;

OR

By publication in such other manner as may be directed by Hon'ble the Chief Justice.

8. *Representation to Scheduled Castes/Scheduled Tribes/Backward Classes and Ex-Servicemen.*—To secure better representation for Scheduled Castes, Scheduled Tribes and Backward Classes, the reservation of posts to be filled up by direct recruitment shall be 15% for the Scheduled Castes 7½% for the Scheduled Tribes and 2% for the Backward Classes. For giving representation to the Ex-servicemen, preference in selection shall be given to them against post(s) as specified in Schedule-II. Such reservation/preference shall be subject to the condition that the candidates possess, unless relaxed by the Chief Justice, the minimum qualifications as prescribed in Schedule-II. In case such candidates be not available, the reserved posts may, in the discretion of the Chief Justice, be filled from amongst the other candidates.

9. *Qualification for appointment.*—The qualifications for recruitment to any post or class of posts shall be as are specified in the Second Schedule:

Provided that the Chief Justice may, by general or special order relax the qualifications as aforesaid and/or add to the qualifications for a post or class of posts.

10. *Appointing Authority.*—All appointments to the posts shall be made by the Chief Justice in his absolute discretion:

Provided that the Chief Justice in exercise of powers conferred upon him under Article 229 of the Constitution may, by general or special order direct any other person specified in the said Article to make appointments to any post or class of posts in the Court.

11. *Probation.*—(a) Every person appointed to a post by promotion or by direct recruitment shall be on probation for a period of two years :

Provided that the period of probation may in the case of any person be extended or reduced or dispensed with altogether by the order of the Chief Justice.

(b) A person on probation shall be liable to be discharged from service without assigning any reason:

Provided that if he holds a lien on any permanent post under the High Court or the Courts subordinate to the High Court, he shall be liable to be reverted to that post.

(c) A person on probation who holds a lien on any permanent post may if he so desires during the period of probation have the option to revert back to his permanent post after giving due notice.

12. *Confirmation.*—A member of the Service appointed on probation may be confirmed by the Chief Justice on satisfactory completion of his initial or extended period of probation subject to the availability of permanent post.

13. *Temporary Appointment.*—(a) Where it is necessary to fill a vacancy in any post and under administrative inconvenience is expected in filling up that post on regular basis



the Appointing Authority may appoint any other suitable person temporarily until an appointment is made in accordance with these rules.

(b)—(i) A person appointed under sub-rule (a) shall be replaced as soon as possible by a candidate appointed on regular basis under these rules.

(ii) A person appointed under sub-rule (a) shall not be regarded as a probationer holding the post nor such appointment shall confer upon him any right to claim appointment to such post on regular basis.

**14. Seniority.**—(1) Persons appointed in a substantive or officiating capacity to a post or class of post (s) on the date immediately preceding the date on which these rules came into force, shall retain the relative seniority already assigned to them or such seniority as may hereafter be assigned to them.

(2) Subject to the provisions of sub-rules (1) and (3) of this rule, permanent members of each post or class of post (s) shall rank senior to persons holding such posts in temporary or officiating capacity.

(3) *Direct Recruits.*—Notwithstanding the provisions of sub-rule (2), the above relative seniority of the direct recruits shall be determined by the order of merit in which they are selected for appointment:

Provided that where the persons appointed on probation are confirmed subsequently in an order different from the order of merit indicated at the time of their appointment, seniority shall follow the order of confirmation and not the original order of merit :

Provided further that a person who does not join, within the prescribed period, the post to which he is appointed, shall lose his seniority according to the selection and shall rank in the seniority list next to the person who joins earlier unless, for reasons to be recorded in writing, the appointing authority directs otherwise.

(4) *Promotees.*—(i) The relative seniority of persons promoted to the various post (s) or class of post (s) shall be determined by the order of their appointment to such post (s), provided that where persons promoted initially on temporary basis are confirmed subsequently in an order different from the order indicated at the time of the promotion, seniority shall follow the order of confirmation and not the original order of merit.

*Explanation.*—Where promotions are made on the basis of selection, the seniority of such promotees shall be in the order of merit determined by the appointing authority. Where promotions are made on the basis of seniority subject to the rejection of the unfit, the seniority of persons considered fit for promotion at the same time shall be the same as their relative seniority in the lower grade from which they are promoted. Where however, a person is considered as unfit for promotion and is superseded by a junior, such person shall not, if he is subsequently found suitable and promoted take seniority in the higher post over the junior person who had superseded him.

(5) Relative seniority of direct recruits and promotees;

The relative seniority of direct recruits and promotees shall be determined according to the roster maintained for this purpose.

(6) In case of any dispute regarding seniority, the same shall be decided by the Chief Justice whose decision shall be final.

15. *Age.*—No person shall be eligible for direct recruitment to the service if he is below 18 years of age as on the first day of January, of the recruitment year and is more than 35 years of age:

Provided that the upper age limit prescribed may be relaxed by the Chief Justice in appropriate cases.

16. *Conditions of Service.*—In respect of all such matters regarding the conditions of service of the officers/servants of the courts for which no provision or insufficient provision has been made in these rules, the rules and orders for the time being in force applicable to officers/servants holding corresponding/comparable posts in the Government of Himachal Pradesh, shall, until provision is made by the Chief Justice in that behalf, regulate the conditions of service of court servants subject to such modifications, variations or exceptions, if any, in the said rules and orders, as the Chief Justice may from time to time specify:

Provided that no order, containing modifications, variations or exceptions in the rules relating to salaries, allowances, leave or pension shall be made by the Chief Justice without the approval of the Governor:

Provided further that the powers exercisable under the rules and order of the Government of Himachal Pradesh by the Governor or by any authority subordinate to the Governor shall be exercisable by the Chief Justice or by such person as he may, by general or special order, direct.

The posts in the Government which correspond to a post shown in the First Schedule will be specified in Schedule 1-A as may be modified by the Chief Justice from time to time.

17. *Inter-se Transfer.*—The Chief Justice in his discretion may order inter-se transfers of incumbents of posts, carrying corresponding scales and grades of pay in case of hardship or in the interest of administration.

### PART-III

18. *Control and Discipline.*—The officers and court servants shall be governed by the rules contained in the Central Services (Classification, Control and Appeal) Rules, 1965 and other rules and provisions of law, as amended from time to time applicable to Government servants as far as practicable in respect of suspension, discipline and punishment:

Provided that the authorities mentioned in these rules and any other provision of law, shall be the Chief Justice or a Judge appointed by the Chief Justice or the Registrar if empowered by the Chief Justice in that behalf:

Provided further that the Registrar, Additional Registrar, Deputy Registrar and Marriage Counsellor if belonging to the Himachal Pradesh Higher Judicial Service and Himachal Pradesh Judicial Service, respectively, shall be governed by the rules applicable to the said services.

19. *Appeal.*—(a) No appeal shall lie from any order passed by the Chief Justice or any Judge of the Court under these rules except where in exercise of the powers conferred upon the Registrar of this Court he passes an order imposing penalty on an employee of his court. An appeal from the order of the Registrar alone shall lie and heard by the Chief Justice or any other Judge to whom the Chief Justice may refer the appeal for disposal.

(b) The period of limitation for filing an appeal against the order of the Registrar shall be 30 days from the date on which the order appealed against is served upon the employee, provided that for reasons to be recorded in writing the period may be extended by the Chief Justice.

(c) A person filing appeal under these rules shall do so by a petition which shall be presented personally to the Registrar.

(d) After reading the petition or appeal the appellate authority may either summarily reject it without hearing the petitioner or may in its discretion dispose it of either after hearing the petitioner or any other person concerned with the matter.

Legal practitioner will not be permitted to appear in these proceedings.

(e) Any court servant feeling aggrieved by the order of stopping his proficiency increment or the adverse entries made in the Annual Confidential Report, may make a representation to the Chief Justice within sixty days from the date of receipt of communication of order stopping his proficiency increment or conveying him the adverse remarks as the case may be. There shall be only one representation and the decision thereon shall be final. There shall be no further representation or review.

#### PART-IV

20. *Conduct.*—(1) Every court servant shall at all times maintain absolute integrity and devotion to duty.

(2) No Court servant shall act in a manner prejudicial to discipline and good order in the Registry.

(3) The rules and orders for the time being in force and applicable to servants holding corresponding posts in the Government of Himachal Pradesh in regard to conduct shall apply *mutatis mutandis* to the court servants subject to such modifications, variations as the Chief Justice may, from time to time, specify.

#### PART-V

21. *Interpretation.*—All questions relating to the interpretation of these rules shall be referred to the Chief Justice whose decision thereon shall be final.

22. *Removal of difficulties.*—If any difficulty arises in giving effect to any of the provisions of these rules, the Chief Justice may by order in writing do what appears to him to be necessary for the purpose of removing the difficulty.

23. *Residuary powers.*—Nothing in these rules shall be deemed to affect the powers of the Chief Justice to pass such orders from time to time as he may deem fit, in regard to matters as have not been provided for or not been sufficiently provided for.

24. *Relaxation.*—Where the Chief Justice is satisfied that the operation of any rule causes undue hardship in any particular case, he may by order dispense with or relax the requirements of that rule to such extent and subject to such condition(s) as he may consider necessary for dealing with the case in a just and equitable manner.

25. *Repeal.*—The High Court of Himachal Pradesh (Recruitment, Conditions of Service and Conduct) Rules, 1990 are hereby repealed :

Provided that any reference in any order to the provisions of the repealed rules shall, unless a different intention appears from the context, be construed as a reference to the corresponding provisions of these rules:

Provided further that the repeal of the 1990 Rules shall not except as expressly provided in these rules :

- (a) revive anything not in force or existing at the time at which the repeal takes effect; or
- (b) affect the previous operation of any order or decision given under the Rules so repealed or anything duly done or suffered thereunder; or
- (c) affect any right, privilege, obligation or liability acquired, accrued or incurred under the 1990 Rules; or
- (d) affect any penalty, or punishment incurred or inflicted under the 1990 Rules; or
- (e) affect any investigation, legal proceeding or remedy in respect of any such right, privilege, obligation, liability, penalty or punishment as aforesaid.

BY ORDER OF HON'BLE THE CHIEF JUSTICE

Sd/-

(K. C. SOOD),  
Registrar.

### SCHEDULE-I

Sl. No.	Name of post	Classi- fication	Scale of pay	Number of Posts	
				Permanent	Temporary
1	2	3	4	5	6
1	Registrar	Gazetted Class-I.	Time Scale Selection grade in the H. P. Higher Judicial Service plus Rs. 500/- Special Pay.	1	—
2	Registrar (Vigilance)	-do-	-do-	1	—
3	Additional Registrar (Admin.)	-do-	Rs. 3000-100-4000-125-5000-150-5300 + Rs. 500/- Special Pay. If Addl. Registrar is from Higher Judicial Service then he shall draw his own scale in the H. P. Higher Judicial Service plus Special Pay.	—	1
4	Additional Registrar-cum-Secretary to the Hon'ble Chief Justice	-do-	-do-	—	1
5	Deputy Registrar	-do-	Rs. 2700-100-4000-125-5000 + Rs. 400/- Special Pay.	2	1

1	2	3	4	5	6
			If Deputy Registrar is from HPJS then he shall draw his own scale in the H. P. Judicial Service plus Special Pay as may be admissible to the Deputy Registrar.		
6. Marriage Counsellor	Gazetted Class-I.	Rs. 2200-50-2400-60-2700-75-3000-100-4000. However if from HPJS then the time scale /selection grade in H. P. Judicial Service.			1
7. Spl. Secretary to Chief Justice.		The post held in abeyance.			
8. Assistant Registrars	Gazetted Class-I.	Rs. 3000-100-4000-125-4500   Rs.400/-S. P.		1	2
9. Court Secretaries	-do-	-do-			2
10. Secretaries	-do-	-do-			2
11. Superintendents	Gazetted Class-II.	Rs. 2200-50-2400-60-2700-75-3000-100-4000   Rs. 200/- Special Pay.		3	3
12. Chief Librarian	-do-	-do-			1
13. Readers	-do-	Rs. 2200-50-2400-60-2700-75-3000-100-4000   Rs. 300/-S.P.		5 (Two posts held in abeyance).	3
14. Private Secretaries	-do-	-do-		7 (Two posts held in abeyance).	3
15. Supdt.-cum-Leave Reserve Reader.	-do-	Rs. 2200-50-2400-60-2700-75-3000-100-4000   Rs. 200/- Special Pay.		1	
		The incumbent of the post will get Rs. 200/- S.P.when posted as Superintendent and while posted as Reader to Hon'ble J. he will get Rs. 300/- Special Pay.			
16. Deputy Superintendents	Class-III	Rs. 2000-50-2400-60-2700-75-3000 100-3500.		1	3
17. Personal Assistants	-do-	Rs. 2000-50-2400 60-2700 75-3000 100-3500  Rs. 150/- Special Pay.		1	1

1	2	3	4	5	6
18.	Judgment writers	Class-III	Rs. 2000-50-2400-60-2700-75-3000-100-3500.	—	8
19.	Revisors	-do-	Rs. 2000-50-2400-60-2700-75-3000-100-3500+ Rs. 100/- special pay.	2	1
20.	Reader to Registrar	-do-	Rs. 1800-40-2000-50-2400-60-2700-75-3000-100-3200+Rs. 100/- S.P.	1	—
21.	Auditor	-do-	Rs. 1800-40-2000-50-2400-60-2700-75-3000-100-3200.	—	1
22.	Court Officer	-do-	Rs. 1800-40-2000-50-2400-60-2700-75-3000-100-3200+Rs. 100/- S.P.	1	—
23.	(i) Stenographers	-do-	Rs. 1800-40-2000-50-2400-60-2700-75-3000-100-3200+Rs. 80/- S.P.	4	4
	(ii) Stenographer	-do-	Rs. 1200-30-1560-40-2000-50-2100.	—	1
24.	Sr. Assistants/Record-Keeper/Librarian	-do-	Rs. 1800-40-2000-50-2400-60-2700-75-3000-100-3200.	17	17
25.	Translators	-do-	-do-	6	2
26.	Clerks/Proof Readers	-do-	Rs. 950-25-1200-30-1560-40-1800 (with an initial start of Rs. 1000/.	38	17
27.	Book Binder	-do-	Rs. 950-25-1200-30-1560-40-1800.	1	—
28.	Drivers	-do-	Rs. 1025-25-1200-30-1560-40-2000-50-2100+Rs. 350/- S.P.	3	12
29.	Restorers	-do-	Rs. 950-25-1200-30-1560-40-1800.	7	3
30.	Gestetner Operators	Class-IV	Rs. 830-20-950-25-1200-30-1470.	2	—
31.	Dafti	-do-	Rs. 810-20-950-25-1200-30-1440+Rs. 40/- S.P.	3	—
32.	Court Jamadar	-do-	Rs. 810-20-950-25-1200-30-1440+Rs. 40/- S.P.	1	—
33.	Ushers	-do-	-do-	6	3
34.	Peons	-do-	Rs. 750-20-950-25-1200-30-1350 with an initial start of Rs. 770/-.	26	19
35.	Frash	-do-	-do-	2	2
36.	Chowkidars	-do-	-do-	2	2
37.	Chowkidar-cum-Cook	-do-	-do-	—	1
38.	Malies	-do-	-do-	3	1
39.	Sweepers	-do-	-do-	4	3
40.	Editor ILR	Fixed Salary of Rs. 750/- p.m.		1	—
41.	Assisiant Editor ILR	Fixed salary of Rs. 500/- p.m.		—	1

**Note 1.**—Posts of Clerks and Proof Readers are clubbed up 40% of total posts are designated as Sr. Clerks in the pay scale of Rs. 1200-30-1560-40-2000-50-2100 and 40% posts are designated as Junior Assistants in the pay scale of Rs. 1500-30-1560-40-2000-50-2400-60-2640.

**Note 2.**—The pay scales mentioned in this schedule are subject to revision of pay scales as may be notified from time to time.

### SCHEDULE-IA

**Statement showing the posts on the establishment of the High Court and comparable posts in the H. P. Civil Secretariat**

Sl. No.	Name of the post on the establishment of the High Court	Name of the comparable posts in the H. P. Secretariat
1	2	3
1.	Registrar/Registrar (Vigilance) :	
(a)	If in the selection grade of H.P. Higher Judicial Service.	Commissioner-cum-Secretary
(b)	If in the time scale of H.P. Higher Judicial Service.	Special Secretary to Government
2.	Addl. Registrar/ Addl. Registrar--cum-Secretary to Hon'ble the Chief Justice.	Joint Secretary to the Government
3.	Deputy Registrars	Deputy Secretary
4.	Assistant Registrars	Under Secretary
5.	Court Secretaries and Secretaries	Secretary to Ministers in the rank of Under Secretary
6.	Superintendents	Section officers
7.	Superintendent-cum-Leave Reserve Reader/Private Secretaries/Readers.	P.S. to Ministers
8.	Chief Librarian	Chief Librarian
9.	Dy. Superintendent	Superintendent Grade-II
10.	Auditor	Auditor
11.	Revisor	Revisor
12.	P.As to Registrar/Registrar (Vigilance).	P.As. to Secretaries
13.	Reader to Registrar/Record-Keeper/ Librarian/Court Officer/Sr. Assistants.	Sr. Assistants
14.	Translators	Translators
15.	Stenographer	Stenographer
16.	Clerk/Proof Readers	Clerks
17.	Restorers	Restorers
18.	Drivers	Drivers
19.	Book Binder	Book Binder
20.	Gestetner Operator	Gestetner Operator
21.	Court Jamadars/Ushers	Jamadars
22.	Daftris	Daftris
23.	Orderlies/Peon/Peon-cum-Cook	Peons
24.	Frash	Frash
25.	Mali	Mali.
26.	Chowkidar	Chowkidar
27.	Sweeper	Sweeper
28.	Editor ILR	Editor
29.	Assistant Editor ILR	Assistant Editor



## SCHEDULE-II.

Sl. No.	Name of Post	Classification	Scale of Pay	Method of recruitment, qualification for the post/grade from which promotion is to be made.
1	2	3	4	5
1.	Registrar	Gazetted Class-I	Time scale/selection grade in the Himachal Pradesh Higher Judicial Service plus Rs. 500/- special pay per mensem.	By appointment from amongst the members of Himachal Pradesh Higher Judicial Service.
2.	Registrar (Vig.)	-do-	-do-	-do-
3.	Additional Registrar (Admn.)/Addl. Registrar-cum-Secretary to Chief Justice	-do-	Rs. 3000—5300 plus Rs. 500/- special pay per mensem. If from Himachal Pradesh Higher Judl. Service his own grade of pay plus Special pay/deputation pay as admissible under rules from time to time.	(i) By selection from Deputy Registrar/ Special Secretary to the Chief Justice with 3 years service as such. OR (ii) By deputation from amongst the officers of Himachal Pradesh Higher Judicial Service.
4.	Special Secretary to Hon'ble the Chief Justice.	-do-	Rs. 3700—5000 plus Rs. 400/- special pay. If from Himachal Pradesh Judicial Service, his own grade of pay plus special pay/ deputation pay as admissible under rules.	(i) By selection from amongst Court Secretaries/Secretaries having minimum service of 3 years in the feeder cadre. OR (ii) By deputation from amongst the officers of Himachal Pradesh Judicial Service.

5. Deputy Registrar

-do-

Rs. 3700—5000 plus Rs. 400/- special pay, If from Himachal Pradesh Judicial Service his own grade of pay plus special pay/deputation pay as admissible under rules.

(i) One of the posts of Deputy Registrar shall be filled in by deputation from amongst the members of Himachal Pradesh Judicial Service.

(ii) The other post(s) of Deputy Registrar shall be filled in by selection from amongst the Assistant Registrars and Court Secretaries having atleast three years service as such. Provided that in case of non-availability of the post of Special Secretary to Hon'ble the Chief Justice, Secretaries having atleast 3 years service shall be eligible for promotion to the post of Deputy Registrar along with Assistant Registrars.

6. Marriage Counsellor

-do-

Rs. 2200—4000. If from H. P. (i) By direct recruitment from amongst the

persons, preferably a woman, having Masters degree in Family Counselling/ Sociology/Social Science or a law graduate from recognized University.

OR

5

4

3

2

1

(ii) By transfer from amongst the members of Himachal Pradesh Judicial Service.

- |                      |                   |                               |   |
|----------------------|-------------------|-------------------------------|---|
| 7. Asstt. Registrar  | Gazetted Class-I  | Rs. 3000—4500 + Rs. 400 S.P.  | By selection from amongst the Superintendents with minimum service of five years as such.   |
| 8. Secretaries       | -do-              | Rs. 3000—4500 + Rs. 400/-S.P. | By selection from amongst Private Secretaries with minimum 3 years of service as such.  |
| 9. Court Secretaries | -do-              | Rs. 3000—4500 + Rs. 400/-S.P. | By selection from amongst the Readers/Chief Librarian with minimum 3 years service as such.   |
| 10. Superintendents  | Gazetted Class-II | Rs. 2200—4000 + Rs. 200/-S.P. | By promotion from amongst graduate Deputy Superintendents/Revisors with minimum 3 years of service as such in the ratio of 4:1, failing which by promotion from amongst graduate Sr. Assistants/Translators with minimum 6 years service as such in the same ratio. |

*Explanation :*

After promoting 4 Deputy Superintendents / Sr. Assistants as Superintendents from general category....., one

Revisor / Translator shall be promoted as Superintendent from amongst Revisors'/ Translators' category.

By promotion from amongst P. As. to Registrars / Judgment Writers failing which by direct recruitment from amongst graduate candidates who possess minimum speed of 140 w.p.m. in English Stenography or such speed as the Chief Justice may from time to time prescribe and who have minimum 6 years experience of English Stenography.

By promotion from amongst graduate Deputy Superintendents / Revisors with minimum 3 years as such in the ratio of 4:1 failing which by promotion from amongst graduate Sr. Assistants/Translators with 6 years service as such.

*Explanation :*

After promoting 4 Deputy Superintendents/ Sr. Assistants as Reader from general category one Revisor/Translator, shall be promoted as

# 11. Private Secretaries

Rs. 2200—4000+Rs. 300/-S. P.

-do-

# 12. Readers to Judges

-do-

-do-

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Reader from the Revis-  
sor/Translator category.

13. Chief Librarian

Gazetted Class-II Rs. 2200—4000+Rs. 200/- S. P.

By direct recruitment on the basis of competitive examination from amongst the candidates having post graduate degree in library Science with minimum 5 years experience as Librarian with Government or Semi-Government organisation or with local authorities or in any reputed Library or having Bachelor degree in Library Science with minimum of 8 years experience as Librarian.

14. Deputy Superintendents

Class-III  
Non-Gazetted.

Rs. 2000—3500+Rs. 100/- S. P.

By promotion from amongst the Sr. Assistants with minimum 3 years service as such.

15. Revisors

-do-

By promotion from amongst Translators with a minimum 3 years service as such.

16. P. A. to Registrars

-do-

By selection from amongst Stenographers working in the High Court with minimum 3 years service as such, failing which by direct recruitment from amongst the graduate Stenographers

with minimum 5 years service and having knowledge in English Stenography at the speed of 100 w. p. m. and minimum accurate typing speed of 40 w. p. m.

By selection from amongst Stenographers working in High Court with minimum 3 years service as such, failing which by direct recruitment from amongst the graduate stenographers with minimum 5 years service and having knowledge in English Stenography at the speed of 100 w. p. m. and minimum accurate typing speed of 40 w. p. m.

- (a) 90% of the available vacancies by promotion from amongst Clerks/Proof Readers with minimum 6 years of service as such.
- (b) 10% of the available vacancies on the basis of selection by recruitment from amongst graduate Clerks of the courts subordinate to High Court with minimum service of 6 years

Rs. 2000—3500

-do-

17. Judgment Writers

Rs. 1800—3200

-do-

18. Senior Assistants/Record-Keeper/  
Reader to Registrar/Court Officer.

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as such failing which available vacancy under mode (b) shall be filled-up by resorting to mode (a).

19. Auditor

Class-III  
Non-Gazetted.

Rs. 1800—3200

By placement from amongst the Senior Assistants having experience of maintenance and upkeep of accounts and knowledge of audit work, failing which by deputation from amongst the officials of Centre/State Government having passed S. A. S. examination and having 3 years experience in maintenance and upkeep of accounts and knowledge of audit work.

20. Translators

-do-

Rs. 1800—3200

By direct recruitment on the basis of competitive examination from amongst post graduate candidates in English/Hindi of recognised University. However, Graduate Clerks of the High Court with minimum 5 years of service as such shall also be eligible to compete in the examination.



21. Librarian	-do-	Rs. 1800—3200	By promotion from amongst graduate Clerks/Proof Readers having degree in any discipline. Candidate possessing degree/diploma in Library Science shall be preferred.
22. Stenographers	-do-	Rs. 1800—3200 + Rs. 80/-S. P.	By direct recruitment from graduate candidates having knowledge in English Stenography at the speed of 100 w. p. m. and minimum accurate typing speed of 40 words per minute.
23. Clerks/Proof Readers	-do-	Rs. 950—1800	<p>(a) 80% of available vacancies by direct recruitment on the basis of competitive examination from amongst candidates, possessing 1st Division in 10+2 examination or degree of a recognised university in any discipline, having knowledge of type writing in English with minimum speed of 30 words per minute.</p> <p>(b) 10% of the available vacancies by promotions from amongst matriculate Restorers/Book Binders having knowledge of type</p>

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writing at a minimum speed of 30 w. p. m.

(c) 10% of the available vacancies by selection from amongst matriculate class-IV court servants and officials of the courts subordinate to High Court having minimum 5 years of service and knowledge of typewriting as above.

Note :

Any court servant or official of the subordinate courts who fulfils the qualifications of direct recruitment as provided above, if applies through proper channel will be eligible for recruitment as Clerk/Proof Reader under mode (a) above.

By promotion from amongst matriculate court servants with minimum 3 years service as such failing which by direct recruitment from amongst matriculate candidates possessing atleast second division.

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Rs. 950—1800

Class-III  
Non-Gazetted.

24. Restorers

25. Drivers	-do-	Rs. 1025—2100+300/- S. P.	By direct recruitment from amongst the middle pass or with equivalently qualified candidate possessing a licence of driving light and/or heavy vehicles with an experience of 5 years. Preference will be given to the Ex-Servicemen having such experience.
26. Book Binders	-do-	Rs. 950—1800	By promotion from amongst the Class-IV Court servants knowing Book Binding failing which by direct recruitment of matriculate or equivalently qualified candidates knowing book binding.
27. Gestetner Operator	Class-IV	Rs. 830—1470	By selection from amongst Class-IV court servants with 3 years service as such failing which by direct recruitment from amongst the Matriculates.
28. Daftri	-do-	Rs. 810—1440+Rs. 40 S. P.	By promotion from amongst Class-IV court servants.
29. Court Jamadars	-do-	-do-	-do-
30. Usher	-do-	-do-	By selection from amongst Class-IV court servants.
31. Peons/Chowkidars/Frash/Chowkidar-cum-cook.	-do-	Rs. 750—1350	(a) By direct recruitment. Preference shall be given to Ex-servicemen

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for the post of Chowkidar.

(b) When a new Judge is appointed in the High Court, two peons to be attached with him will be appointed as per his choice subject to vacancy.

Note :

For the post of Chowkidar-cum-Cook, candidate must be proficient in cooking.

32. Mali

Class—IV

Rs. 750—1350

By direct recruitment from amongst the candidates having proficiency in gardening.

33. Sweepers

-do-

-do-

By direct recruitment

34. Editor, I. L. R.

As may be recommended by Council of Law Reporting.

35. Asstt. Editor, I L. R.

-do-

निबन्धक, मुद्रण तथा लेखन साक्षी, हि० प्र०, क्रिमला-5 द्वारा सुविधि तथा प्रकाशित ।